Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Tŷ Penallta,
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For all enquiries relating to this agenda please contact Amy Dredge
(Tel: 01443 863100 Email: dredga@caerphilly.gov.uk)

Date: 10th November 2015

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Monday, 16th November, 2015** at **10.00 am** to consider the matters contained in the following agenda.

Yours faithfully,

Chris Burns

Chris Burns
INTERIM CHIEF EXECUTIVE

A G E N D A

Pages

1   To receive apologies for absence.

2   Declarations of interest
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

3   To approve and sign the following minutes:-

4   Corporate Health and Safety Committee held on 29th June 2015.

1 - 4

To receive and consider the following reports:-

5   Insurance Claims - Presentation, Sue Ruddock, Risk and Insurance Manager.

6   Statutory Maintenance - Presentation, Donna Jones, Health, Safety and Welfare Service Manager.

7   Provision of Automated External Defibrillators (AED) in Council Premises.

8   Health and Safety Policies - Review Update

To receive and consider the following information items*:-

9   Accident Statistics Report for April - September 2015.

10   Recent HSE Updates.

  * *If a member of the Committee wishes for either of the above information items to be brought forward for discussion at the meeting please contact Amy Dredge, Tel. 01443 863100 by 10.00 am on Friday 13th November 2015,*

Circulation:
Councillors M.A. Adams, P.J. Bevan, D.T. Hardacre, D. Havard, A.G. Higgs, G. J. Hughes and S. Kent

Trade Union Representatives.

And Appropriate Officers